
**Central New York Forward
NYSDOT PIN 3807.95**

**Joint Agency Coordination Plan and Public
Involvement Plan**

July 2026



**Department of
Transportation**

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1. Introduction

The Federal Highway Administration (FHWA), as Federal lead agency, and the New York State Department of Transportation (NYSDOT), as joint lead agency and project sponsor, are preparing an Environmental Impact Statement (EIS) for the Central New York Forward Project (the Project), located in the Towns of Clay and Cicero in Onondaga County, New York. The EIS is being prepared in accordance with the requirements of the National Environmental Policy Act (NEPA) and the FHWA Environmental Impacts and Related Procedures; Final Rule (23 CFR 771).

1.1 Purpose of Joint Agency Coordination Plan and Public Involvement Plan

The environmental provisions in 23 U.S.C. Section 139 require that lead agencies establish a plan for coordinating public and agency participation and comment on the environmental review process for a project. Furthermore, documents produced by, or in support of, the environmental review process, must be conducted with involvement from interested State, local, Tribal, and Federal agencies. Accordingly, the FHWA and the NYSDOT have prepared this Joint Agency Coordination Plan and Public Involvement Plan (ACP/PIP) for the Project to describe the process and communication methods for coordinating with the agencies involved in the Project and providing meaningful opportunities for public involvement.

This Joint ACP/PIP will be in effect throughout the environmental review process and is a flexible, “living” document that can be amended as needed during the process.

1.2 Project Purpose and Objectives

The purpose of the Project is to address existing and reasonably foreseeable transportation needs, including multimodal, within the project limits on NYS Route 31, on US Route 11, and at the interchanges of NYS Route 31 with NYS Route 481 and Interstate 81. A graphical depiction of the Project location can be found in **Appendix A**.

The following objectives have been identified to further refine the Project purpose:

- Improve traffic operations and safety to accommodate and address potential traffic growth associated with planned economic development/land use changes;
- Reduce commercial truck traffic on local residential streets and improve accommodations for truck traffic on the state highway system within the project limits;
- Improve multimodal transportation features for public transit users, pedestrians, and bicyclists, within the project limits; and
- Address the aging bridge infrastructure within the project limits.

1.3 Potential Key Resource Concerns

The EIS for the Project will include an evaluation of the potential social, economic, and environmental effects resulting from implementation of the proposed action. Based on preliminary review of existing conditions within and in proximity to the project limits, the potential key topics of concern include:

- Regional and local economies;
- Social effects;
- Wetlands and surface waters;
- Floodplains;
- Endangered and threatened species;
- Historic properties;
- Visual resources;
- Air quality;
- Traffic noise; and
- Construction effects.

1.4 Project Schedule

Table 1 provides a preliminary overall project schedule with key milestone dates. Anticipated completion dates are included for informational and resource planning purposes. Timeframes and review periods are established in accordance with 23 CFR 771 and NYSDOT policies and procedures, including existing agreements with lead, Cooperating and Participating Agencies.

The Project schedule will comply with NEPA, which requires that EISs be completed within two years. For EISs, two years is measured from the date of the issuance of the Notice of Intent (NOI) to the date a Record of Decision is signed. The NYSDOT anticipates publishing the NOI in July 2026, which would officially begin the EIS process.

Table 1: Preliminary Project Schedule

MILESTONES	ANTICIPATED COMPLETION DATES
Initial Cooperating Agency Meeting	May 21, 2025
Initial Participating Agency Meeting	May 22, 2025
Publish NOI and Additional Project Information Document	July 2026
Public Scoping Meeting	July 2026
Comment Period on the NOI	July 2026 – August 2026
Publish Project Scoping Report	April 2027
Notice of Availability of the Draft EIS (DEIS)	November 2027
Public Hearing	December 2027
DEIS Comment Period (begins with the Notice of Availability of the DEIS)	November 2027 – December 2027
Issue Final EIS (FEIS) and ROD	July 2028

Issue all Permits and Authorization Decisions	October 2028
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2. Cooperating and Participating Agencies

For this Project, the FHWA is the Federal lead agency and the NYSDOT is the joint lead agency and project sponsor. The lead agencies are responsible for managing and advancing the coordination process, ensuring that the environmental review process is conducted properly, and preparing and delivering the EIS. Soliciting and receiving input from Cooperating and Participating Agencies is integral to the project development process.

The FHWA and the NYSDOT are committed to the efficient management of the Project and providing opportunities for coordination with interested Federal, State, Tribal, and local agencies.

2.1 Agencies and Anticipated Involvement

The joint lead agencies identified and invited the appropriate agencies to serve as Cooperating and/or Participating Agencies for the Project, with formal invitations sent out on May 14, 2025. Cooperating and Participating Agencies are responsible for identifying, as early as practicable, any issues of concern regarding a project's potential environmental or socioeconomic impacts that could substantially delay or prevent an agency from granting a permit or other approval.

Per 23 CFR 771.107, "Participating Agencies" are Federal, State, or local agencies, or federally-recognized Indian Tribal governmental units that may have an interest in the proposed project and have accepted an invitation to be a Participating Agency or, in the case of a federal agency, have not declined the invitation in accordance with 23 U.S.C. 139(d)(3). The standard for Participating Agency status is more encompassing than the standard for Cooperating Agency status. Therefore, Cooperating Agencies are, by definition, Participating Agencies, but not all Participating Agencies are Cooperating Agencies.

The roles and responsibilities of Cooperating and Participating Agencies are similar, but Cooperating Agencies have a higher degree of authority, responsibility, and involvement in the environmental review process. A Cooperating Agency with jurisdiction may adopt without re-circulating the EIS of a lead agency when, after an independent review of the statement, the Cooperating Agency concludes that its comments and suggestions have been satisfied. This provision is particularly important to permitting agencies that, as Cooperating Agencies, may adopt USDOT environmental documents.

Cooperating Agencies are responsible for the following:

- Participate in the NEPA process at the earliest practicable time.
- Participate in the scoping process.
- On request of the lead agency, assume responsibility for developing information and preparing environmental analyses, including portions of the environmental impact statement or environmental assessment concerning which the Cooperating Agency has special expertise.
- On request of the lead agency, make available staff support to enhance the lead agency's interdisciplinary capability.

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- Normally use its own funds. To the extent available funds permit, the lead agency shall fund those major activities or analyses it requests from cooperating agencies. Potential lead agencies shall include such funding requirements in their budget requests.
- Consult with the lead agency in developing the schedule, meet the schedule, and elevate, as soon as practicable, to the senior agency official of the lead agency any issues relating to purpose and need, alternatives, or other issues that may affect any agencies' ability to meet the schedule.
- Meet the lead agency's schedule for providing comments and limit its comments to those matters for which it has jurisdiction by law or special expertise with respect to any environmental issue.
- To the maximum extent practicable, jointly issue environmental documents with the lead agency.

Cooperating Agencies also share the responsibilities of Participating Agencies. Participating Agencies are responsible for the following:

- Provide comments, responses, studies, or methodologies on those areas within the special expertise or jurisdiction of the agency.
- Use the process to address any environmental issue of concern to the agency.

Table 2 lists the invited Cooperating and/or Participating Agencies for the Project, with the reason for their requested involvement and particular responsibilities. The Cooperating and Participating Agencies will be consulted throughout the environmental review process.

Table 2: List of Invited Cooperating and Participating Agencies

Agency Name	Involvement
Cooperating Agencies:	
U.S. Army Corps of Engineers (USACE) – Buffalo District*	Section 404 Clean Water Act Permit
U.S. Environmental Protection Agency (USEPA) – Region 2*	Section 309 of the Clean Air Act; and Clean Water Act requirements
U.S. Department of the Interior – National Park Service (NPS)**	Section 6(f) of the Land and Water Conservation Act; Section 4(f)
Natural Resources Conservation Service (NRCS)**	Federal Farmlands Protection Act
New York State Department of Environmental Conservation (NYSDEC) – Region 7*	State Pollutant Discharge Elimination System General Permit, Clean Water Act Section 401 Water Quality Certification, Article 24 Freshwater Wetlands
New York State Office of Parks, Recreation and Historic Preservation – State Historic Preservation Office (NYSHPO)*	Section 106, National Historic Preservation Act; Section 4(f), U.S. Department of Transportation Act
New York State Office of Parks, Recreation and Historic Preservation – NYS Parks****	Section 6(f) of the Land and Water Conservation Act
New York Department of State (NYSDOS)****	Coastal Consistency
New York State Department of Agriculture and Markets (NYSAGM)*	New York State Agricultural and Markets Law

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Empire State Development (ESD)*	Expertise on local development
Participating Agencies:	
U.S. Department of Commerce - CHIPS Office*	Department Coordination
U.S. Fish and Wildlife Service (USFWS)***	Section 7 of the Endangered Species Act
Onondaga County*	County Coordination
Onondaga County Industrial Development Agency (OCIDA)*	County Coordination
Syracuse Metropolitan Transportation Council (SMTC)*	Consultation regarding traffic modeling and forecasting
Town of Cicero****	Municipal Coordination
Town of Clay*	Municipal Coordination
Onondaga Nation****	Tribal Coordination
Oneida Nation****	Tribal Coordination
Central New York Regional Transportation Authority (CENTRO)*	Regional Transit Authority Coordination
Notes: *Concurrence received **Declined role ***Declined to be a Cooperating Agency but would like to be a Participating Agency ****No response	

Coordination with Cooperating and Participating Agencies will occur through a combination of meetings, conference calls, and/or email updates. Regularly scheduled meetings or conference calls with Cooperating and Participating Agencies are anticipated throughout the environmental review process. Additional meetings with Cooperating and Participating Agencies will be held on an as-needed basis to resolve issues as they arise. These meetings will be specific to the issue and agency involved.

In addition to the Cooperating and Participating Agencies, the joint lead agencies will solicit input from project stakeholders.

Table 3 lists contact information for the invited Cooperating and/or Participating Agencies for the Project.

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Agency Name	Phone	Email
Cooperating Agencies:		
U.S. Army Corps of Engineers (USACE) – Buffalo District	202-761-0011	https://www.usace.army.mil/
U.S. Fish and Wildlife Service (USFWS)	800-344-9453	https://www.fws.gov/
U.S. Environmental Protection Agency (USEPA) – Region 2	877-251-4575	https://www.epa.gov/
U.S. Department of the Interior – National Park Service (NPS)	215-201-2265	https://www.nps.gov
Natural Resources Conservation Service (NRCS)	315-677-3552	https://www.nrcs.usda.gov/
New York State Department of Environmental Conservation (NYSDEC) – Region 7	315-426-7400	https://dec.ny.gov/
New York State Office of Parks, Recreation and Historic Preservation – State Historic Preservation Office (NYSHPO)	518-474-0456	https://parks.ny.gov/
NYS Office of Parks, Recreation and Historic Preservation (NYS Parks)	518-474-0456	https://www.parks.ny.gov
New York Department of State	518-473-3355	https://dos.ny.gov/
New York State Department of Agriculture and Markets (NYS AGM)	518-457-7076	https://agriculture.ny.gov/
Empire State Development (ESD)	212-803-3100	https://esd.ny.gov
Participating Agencies:		
U.S. Department of Commerce - CHIPS Office	301-975-2000	https://www.nist.gov/chips
Onondaga County	315-435-2222	http://ongov.net/
Onondaga County – Economic Development Industrial Development Agency (OCIDA)	315-435-3770	https://ongoved.com/
Onondaga County Department of Transportation (OCDOT)	315-435-3205	http://www.ongov.net/dot/
Onondaga County Department of Planning	315-435-2611	http://www.ongov.net/planning/
Syracuse Metropolitan Transportation Council (SMTTC)	315-422-5716	https://smtcmpo.org/
Town of Cicero	315-752-1180	https://ciceronewyork.net/
Town of Clay	315-652-3800	https://townofclay.org/
Onondaga Nation	315-469-0302	https://www.onondaganation.org/
Oneida Nation	800-236-2214	https://oneida-nsn.gov
Central New York Regional Transportation	315-442-3333	https://www.centro.org/

Authority (CENTRO)		
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2.2 Agency Coordination During the Environmental Review Process

Communication with the Cooperating and Participating Agencies will occur early and often to ensure an efficient environmental review process for the Project. Federal agencies should process environmental reviews and authorization decisions for actions requiring an EIS within an average of approximately two years (from the date of publication of the Notice of Intent [NOI] to the date of issuance of the Record of Decision [ROD]) and issue all necessary authorizations efficiently and in a timely manner (not later than 90 days after ROD)¹.

Prior to publication of the NOI, the lead agencies will:

- Identify and invite Cooperating and Participating Agencies for the Project;
- Develop the draft project purpose and need;
- Develop a preliminary range of potential alternatives;
- Identify potential impacts of the Project;
- Determine the potential extent of analysis required for each resource (methods);
- Develop a Permitting Timetable;
- Develop an Agency Coordination Plan;
- Develop a Public Involvement Plan;
- Determine the reasonable availability of funding to complete the Project; and
- Request written concurrence from the Cooperating Agencies on the draft project Purpose and Need and Permitting Timetable.

Agencies will work cooperatively to ensure that the Project is appropriately considered under the applicable environmental processes without unnecessary delay. The agencies will carry out their obligations with respect to the environmental review and authorization decisions concurrently and in conjunction with the review performed by the FHWA, to the extent consistent with applicable law.

2.2.1 Concurrences

At three points during the environmental review process, Cooperating Agencies will be requested to review project materials and provide written concurrence (or notification of non-concurrence) that the information is sufficient for that stage, and the environmental review process may proceed to the next stage of the NEPA process. In doing so, a Cooperating Agency shall limit its comments to those matters for which it has jurisdiction by law or special expertise with respect to any environmental issue.

To ensure an expeditious environmental review and facilitate early and ongoing effective coordination amongst involved agencies, concurrence will be requested on the following: 1) Purpose and Need and Permitting Timetable; 2) Alternatives to be carried forward for evaluation in the EIS; and 3) Preferred

¹ Per 23 U.S.C. 139, all authorization decisions necessary for the construction of a major project shall be completed by not later than 90 days after the date of the issuance of a record of decision for the major project.

Alternative. These concurrences serve as milestones within the environmental review process. For each concurrence, the Federal lead agency will request written concurrence from Cooperating Agencies whose authorization is required for the Project, who in turn indicate whether they “concur” that sufficient information has been provided for a given stage, and that the environmental review process may proceed to the next stage.

The coordination that will occur to achieve these concurrences is described below. Anticipated dates for completion of the milestones are indicated. Recurring conference calls with the Cooperating Agencies will be scheduled to keep the agencies informed and offer the opportunity for the agencies to ask questions and provide input on the Project throughout the EIS process.

Purpose and Need and Permitting Timetable (2026): A cooperating agency meeting was held on May 5, 2025, to provide the agencies with an overview of the Project; social, economic, and environmental considerations; anticipated permits and approvals; and the preliminary project schedule. The FHWA distributed the Draft Project Purpose and Need and Permitting Timetable to Cooperating Agencies on January 5, 2026, and requested that the agencies review the documentation and determine whether it would meet their NEPA obligations. A cooperating agency meeting was held on January 14, 2026, to provide the agencies with an overview of the Draft Project Purpose and Need and Permitting Timetable and provide a forum for cooperating agency questions about the materials. An overview of this Joint ACP/PIP was also presented. Subsequent revisions to the Project schedule resulted in a need to update the Permitting Timetable and a revised version was provided to the Cooperating Agencies on June 5, 2026.

The EIS process began with the publication of the NOI and NOI Additional Project Information document on July 9, 2026.

- **Alternatives to be carried forward for evaluation in the EIS (Early 2027):** A public scoping meeting will be held to provide an opportunity for the public to participate in the scoping process of the Project and provide comments. The cooperating agencies will be invited to attend the scoping meeting. A NOI/scoping comment period will begin with the publication of the NOI. Individuals will have the opportunity to comment on the NOI and Additional Project Information document, and information provided at the scoping meeting and/or provide other project-related input throughout the NOI/scoping comment period. As part of the scoping process, the lead agencies will evaluate project concepts, in consideration of agency and public comments received during the NOI/scoping comment period and establish a reasonable range of alternatives to be advanced for study in the Draft EIS (DEIS). The lead agencies will prepare a Project Scoping Report, which will identify the alternatives to be studied in the DEIS and include the comments received and responses to substantive comments. It is anticipated that the Project Scoping Report will be published in early 2027.

Prior to publishing the Project Scoping Report and prior to conducting detailed analysis for the DEIS, the lead agencies will distribute the draft Project Scoping Report to the Cooperating Agencies. The draft Project Scoping Report will discuss those concepts that were considered and dismissed from further consideration (including reasons for dismissal) and those concepts that are being advanced as reasonable alternatives for study in the DEIS. The Cooperating Agencies

whose authorization is required for the Project will be asked to respond within 30 calendar days and either concur that the information is sufficient for that stage and the environmental review process may proceed to the next stage of the NEPA process or inform the FHWA that it cannot yet concur. Failure to respond will be treated as concurrence, at the discretion of the FHWA.

The Cooperating Agency Meeting that precedes this request for concurrence will include discussion of the concepts considered and the reasonable range of alternatives that the lead agencies intend to advance for study in the DEIS.

Upon completion of this concurrence, the Project Scoping Report will be published.

- **Preferred Alternative (Fall 2027):** The lead agencies will study the social, economic, and environmental effects of the reasonable range of alternatives for the Project, identify any adverse effects resulting from implementation of the action, and consider measures to mitigate adverse effects. The DEIS will document this evaluation. Based on the evaluation, the lead agencies will identify a preferred alternative, which will be documented in the DEIS.

Prior to releasing the DEIS for public comment, the lead agencies will distribute a draft of the DEIS to the Cooperating Agencies. The Cooperating Agencies whose authorization is required for the Project will be asked to provide any comments on the DEIS within 30 calendar days and either concur that the information is sufficient for that stage and the environmental review process may proceed to the next stage of the NEPA process or inform the FHWA that it cannot yet concur. Failure to respond will be treated as concurrence, at the discretion of the FHWA.

The Cooperating Agency Meeting that precedes this request for concurrence will include discussion of the results of the social, economic, and environmental studies, the factors that were considered in identifying the preferred alternative, and the preferred alternative that the lead agencies intend to identify in the DEIS.

Upon completion of this concurrence, the DEIS will be published for public review.

2.2.2 Additional Coordination

The DEIS will be available for public comment for 45 days. A public hearing for the Project will be held during this 45-day public comment period. The hearing notice and other applicable notices will be written to comply with the permitting requirements of any of the Cooperating Agencies, as needed.

At the completion of the DEIS public comment period, the lead agencies intend to prepare a Final EIS (FEIS) and ROD, in accordance with 23 U.S.C. 139. The comments received during the DEIS comment period and responses to substantive comments will be included in the FEIS. Prior to publishing the FEIS, the lead agencies will distribute a draft of the FEIS to the Cooperating Agencies for review and comment. Cooperating Agencies will be asked to provide any comments on the FEIS within 30 calendar days. The lead agencies' final decision on the selected alternative will be documented in the FEIS/ROD.

The signing of the FEIS and ROD will conclude the EIS process. Title 23 U.S.C. 139 requires, to the maximum extent practicable, that all Federal authorizations and reviews for a project shall rely on a single environmental document prepared under NEPA. The lead agencies, in coordination with the Cooperating Agencies, intend to prepare the EIS to satisfy the requirements for any Federal approval or other Federal action required for the Project. Cooperating Agencies whose authorization is required for the Project will be invited to adopt or use the FEIS, to the same extent that such Federal agency could adopt or use a document prepared by another Federal agency. As per 6 NYCRR Part 617.15, “a final decision by a Federal Agency will not be controlling on any state or local agency decision on the action, but may be considered by the agency.” The FHWA will publish the notice of availability of the document in the Federal Register.

Cooperating Agencies will issue their respective approvals and/or permits in a timely manner, efficiently and in cooperation with the FHWA.

3. Public Involvement Activities

The NYSDOT and the FHWA are committed to an open, participatory environmental review process for the Project and will solicit early and frequent feedback from the public and agencies and provide meaningful opportunities for public participation in the transportation decision-making process. Public involvement activities would occur in accordance with the NYSDOT’s Public Involvement Manual.

Within the Town of Cicero, 98% of the population 5 years or older speaks English only or speaks English “very well,” while 1.6% of the population speaks English less than “very well.” Of those who speak English less than “very well,” 63.5% speak Asian and Pacific Island languages. Within the Town of Clay, 97.4% of the population 5 years or older speaks English only or speaks English “very well,” while 2.6% of the population speaks English less than “very well.” Of those who speak English less than “very well,” 41.5% speak Asian and Pacific Island languages.

Table 4 below summarizes the analysis of the full project area by census tracts for “languages spoken at home”.

Table 4: Languages Spoken at Home

Language Spoken at Home Within Project Area Census Tracts		
Primary Language	Total Population (over 5 years old)	Percent of Population
Speak only English	64,767	94.7%
Spanish	350	0.5%
Other Indo-European Languages	1,988	2.9%
Asian and Pacific Island Languages	1,098	1.6%
Other Languages	192	0.3%

Source: U.S Census American Community Survey², 2023 data

² [S1601: Language Spoken at Home - Census Bureau Table](#)

Additionally, public meetings will be held in locations that comply with the Americans with Disabilities Act (ADA) to assure that individuals with disabilities have convenient access to meetings. Sign language interpreters will be available at formal public meetings and hearings upon request. Public notices announcing public meetings will provide instructions for requesting special accommodations.

3.1 Stakeholder and Community Meetings

The NYSDOT will work with a broad range of key stakeholder groups to identify project concerns and solicit feedback. Stakeholders are groups or individuals who are interested in and potentially affected by the outcome of a transportation decision and can provide specific insights into the community concerns. Stakeholders can also provide guidance on suggested community involvement approaches and aid in the dissemination of project information. Stakeholders for this Project would include municipalities, elected officials, schools, local community organizations, places of worship, and businesses. **Appendix B: Project Stakeholders** provides a list of identified project stakeholders, and a figure of communities included in the list. The list will continue to be updated as the project progresses.

The NYSDOT, in coordination with the FHWA, will coordinate with stakeholders throughout the environmental review process in order to share information about the Project and the environmental review process, and to solicit feedback from stakeholders.

3.2 Public Scoping Meeting

A public scoping meeting for the Project will be held during the NOI/scoping comment period that follows the publication of the NOI and will provide an early opportunity for the public to participate in the project development process.

The public scoping meeting materials will be posted on the project website in advance of the meeting. The public will have the opportunity to submit formal comments in writing. A stenographer will be available to record formal verbal comments from attendees. All comments received will be considered, and substantive comments will be responded to in the Project Scoping Report.

The meeting will be advertised using the project website, meeting flyers, media releases, and the NYSDOT social media accounts. The flyers will be electronically distributed to the project mailing list, libraries and community centers in the project area (Town of Cicero and Town of Clay), as appropriate. Notices on variable message signs may be used where appropriate. In addition, the public scoping meeting will be advertised in local newspapers as appropriate.

3.3 Public Meetings

Additional public meetings may be held, as needed, throughout the environmental review process. These public meetings would provide the public with additional opportunities to learn about the Project. They would be advertised in a similar manner as the public scoping meeting. Project team staff would be available to provide information and answer questions, and project information boards would be displayed.

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The meetings would be advertised using the project website, meeting flyers, media releases, and the NYSDOT social media accounts. The flyers would be electronically distributed to the project mailing list, libraries and community centers in the project area (Town of Cicero and Town of Clay), as appropriate.

3.4 Availability of Draft EIS (DEIS) and Public Hearing

A 45-day comment period will follow the release of the DEIS to the public. The NYSDOT, in coordination with the FHWA, will hold a public hearing following the publication of the DEIS and during the 45-day public comment period. The DEIS will be available to the public for a minimum of 15 days in advance of the hearing date. The public hearing will comply with pertinent statutory regulations in place at the time of the public hearing, including Eminent Domain Procedure Law (EDPL) requirements. The public hearing will provide an opportunity for the public to submit comments on the DEIS orally and/or in writing. During the public comment period, members of the public will be able to provide comments electronically by completing a comment form on the project website [cnyforward.dot.ny.gov], via email to the Project email address, cnyforward@dot.ny.gov, and/or by U.S. mail to the project mailing address:

Central New York Forward Project Team
New York State Department of Transportation, Region 3
State Office Building
333 E. Washington Street
Syracuse, NY 13202

It is anticipated that the public hearing will include an open house with informational displays and a formal presentation followed by a testimony period where interested individuals may make oral comments that are recorded by a stenographer. Two sessions of the public hearing will be held to accommodate various schedules of attendees. Meeting locations will be ADA-accessible. Comment forms will be available for attendees to submit written comments. Sign-up sheets will be available for the project mailing list.

The Notice of Availability of the DEIS and the public hearing announcement will be advertised similarly to the public scoping meeting, and similar accommodation will be made, as appropriate.

Comments received at the public hearing and during the DEIS comment period will be considered, and substantive comments responded to in the FEIS for the Project.

3.5 Additional Outreach Methods

Attending Public Events

Project staff will identify and attend popular fairs, festivals, and other events and destinations within the vicinity of the project throughout the project development process. The purpose of attending these events is to disseminate project-related information in popular places where people assemble for other reasons. This is a proven method to outreach to members of the community that may not otherwise be aware of or attend formal project meetings.

Project Website

A project-specific website has been developed for the Project (www.cnyforward.com). The project website provides access to project documents, such as the NOI and Additional Project Information document, Project Scoping Report, DEIS, and FEIS. Public meeting notifications and associated materials

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are also available on the project website. The website offers a “Contact Us” page, where individuals can email the project team, sign up to be added to the project email/ mailing list, and/or submit a project comment. The website address will be included on project informational materials, such as a project fact sheet, meeting/hearing notices and materials, and/or press releases. Project information will be provided on the project website in a timely manner. Information pertaining to language interpretation service needs will be posted on the project website.

Social Media

Project notifications will be posted to NYSDOT social media accounts. These social media posts may include basic information on the Project, links to the project website, information about public involvement opportunities, project contact information, instructions for submitting comments, and sign-up instructions for the project mailing list. Comments received via social media will not be included in the formal project record.

Media Log

A media log will be maintained over the course of the Project as an archive of news media articles about the Project.

Email/Mailing List

An email/ mailing list will be developed that includes elected officials, public agency contacts, stakeholders and community groups, and members of the public with an expressed interest in the Project. The email/ mailing list will be used to distribute meeting announcements and information about the Project. Where email addresses are available, announcements will be distributed electronically. The email/ mailing list will be updated throughout the life of the Project to include new contacts obtained from meetings, the project website, and elsewhere. Email blasts will be used to inform the public about upcoming public meetings and project updates.

Project Hot Line

A telephone number (315)-715-4011 has been established for the Project. The number will operate for members of the public to reach project representatives during business hours, with messages returned promptly.

Project Outreach Center

A project outreach center will be established for the Project at the Town of Clay Highway Department Building. This location is within the project limits and ADA-accessible. The purpose of the center will be to provide a resource for members of the public to access information, ask questions, provide input, and learn about the Project. The hours of operation will vary and will include some evening and weekend hours (office hours will be posted on the Project website and outside the center).

Members of the project team will be available during designated days and times of the week to interact with visitors and answer questions. Updated project materials will be on display, along with comment forms and project documents (the Project Scoping Report and the DDR/DEIS, when available). A computer with access to the project website and electronic versions of the project materials will also be provided. The office will remain open through the preliminary design/ environmental review, final design, and construction phases of the Project to support continuous community engagement.

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Project Brochure

A project brochure will be developed. The brochure will be posted on the project website and distributed during the public scoping meeting, public hearing and other public engagement activities. It will include project information and will describe the opportunities for the public to comment and participate in the Project.

Availability of Project Reports and Public Comment Opportunities

The NOI and Additional Project Information document, Project Scoping Report, DEIS, FEIS, and Record of Decision (ROD) will be made available on the project website and at repositories that are accessible to the local communities. Repositories include:

- Project Outreach Center – Town of Clay Highway Department Building (Courtroom), 4483 Route 31, Clay, NY 13041
- NYSDOT Regional Office, 333 East Washington Street, Syracuse, NY 13202
- Town of Clay Town Hall, 4401 Route 31, Clay, NY 13041
- Town of Clay Senior Center, 4948 State Route 31, Clay, NY 13041
- Town of Cicero Municipal Office, 8236 Brewerton Road, Cicero, NY 13039
- Northern Onondaga Public Library – Cicero, 8686 Knowledge Lane, Cicero, NY 13039
- Veterans of Foreign Wars (VFW) Post 951, 5366 Caughdenoy Road, Clay, NY 13041

Publication of the NOI commences the public scoping comment period, in which the public may provide comments on the NOI and Additional Project Information document. A public scoping meeting will be held during this comment period. Comments will be accepted through various means, including on comment forms at the public scoping meeting, by email, through the project website, and by mail. A stenographer will also be available to record comments from attendees during the public scoping meeting. Comments received during the comment period will be considered and substantive comments responded to in the Project Scoping Report.

A 45-day public comment period will follow the release of the DEIS to the public. Written comments will be accepted through various means, via the project website comment form, via email tocnyforward@dot.ny.gov, or by mail to the project mailing address at: Central New York Forward Project Team, New York State Department of Transportation, Region 3, State Office Building, 333 E. Washington Street, Syracuse, NY 13202. Oral comments, either in public or in private through a stenographer, will also be accepted at the public hearing. The written and recorded comments received on the DEIS, including those provided at the public hearing, will be considered and substantive comments responded to in the FEIS.

4. Revision History

The table below will describe the revisions made to this ACP/PIP as the Project progresses.

Table 5: Revision History

Version	Date	Description
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Central New York Forward

NYS DOT PIN 3807.95

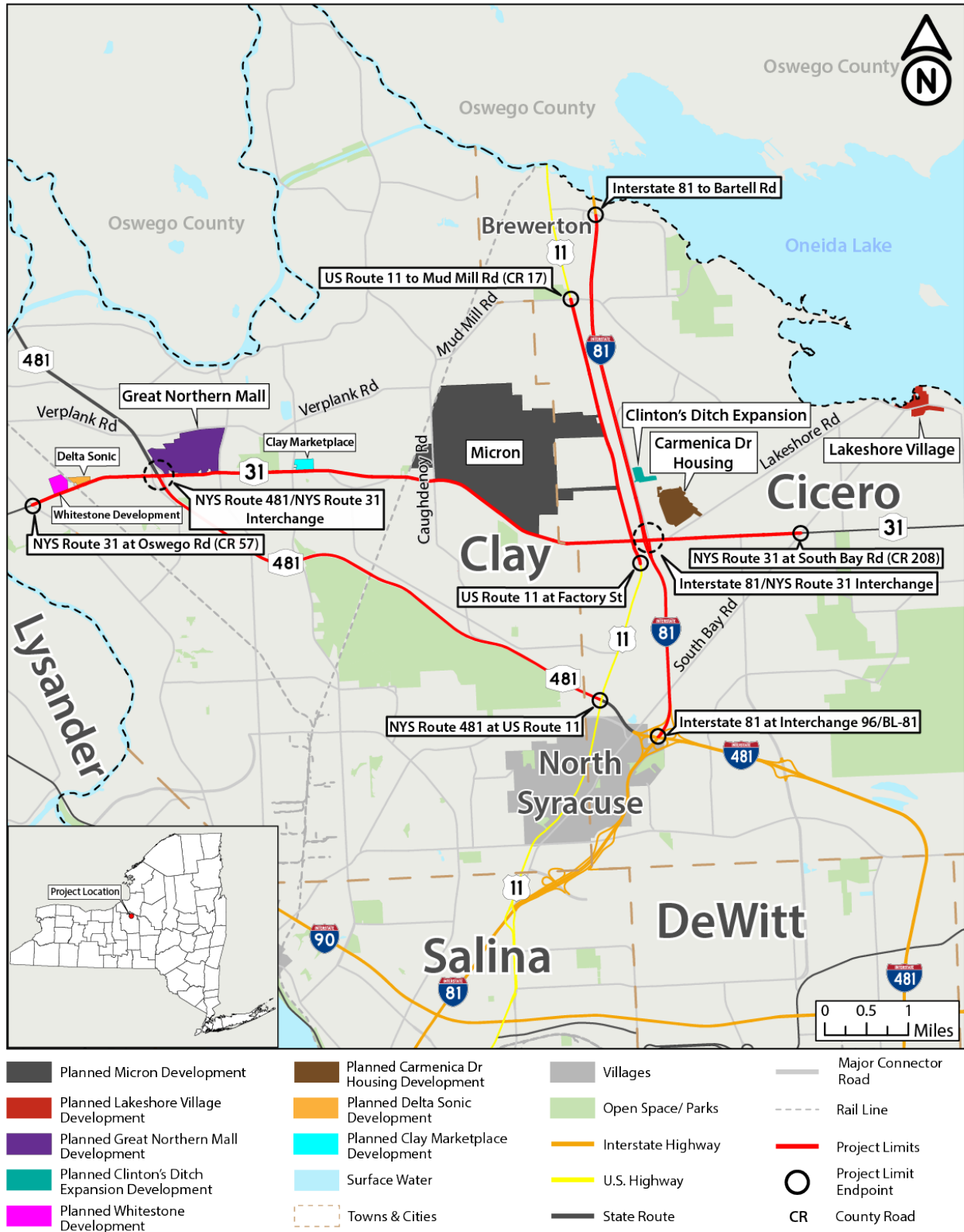
JOINT AGENCY COORDINATION AND PUBLIC INVOLVEMENT PLAN

APPENDIX A: Project Location Map

Central New York Forward

NYS DOT PIN 3807.95

JOINT AGENCY COORDINATION AND PUBLIC INVOLVEMENT PLAN



APPENDIX B: Project Stakeholders

Potential Project Stakeholder List

The potential list of stakeholders will evolve as the project progresses.

Stakeholder
Elected Officials
Onondaga County Executive
Town of Clay, Supervisor
Town of Cicero, Supervisor
Town of Salina, Supervisor
Town of DeWitt, Supervisor
Town of Van Buren, Supervisor
Town of Lysander, Supervisor
Town of Schroepfel, Supervisor
Town of Hastings, Supervisor
Town of West Monroe, Supervisor
City of Syracuse, Mayor
Municipalities
Town of Clay
Town of Cicero
Town of Salina
Town of DeWitt
Town of Van Buren
Town of Lysander
Town of Schroepfel
Town of Hastings
Town of West Monroe
City of Syracuse
Places of Worship
Calvary Independent Baptist Church
Faith Lutheran Church - Cicero, NY

Central New York Forward

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JOINT AGENCY COORDINATION AND PUBLIC INVOLVEMENT PLAN

Cicero Methodist Church
Trinity Assembly of God
Trinity Evangelical Presbyterian Church
Grace Evangelical Covenant Church
Beacon Baptist Church
Immanuel Lutheran Church

